**Getting Started: Educators**

Welcome to Flipgrid!  To receive your student’s videos, take 5 minutes to set up your account, and share your first Topic.  Topics are discussion prompts that you create and your students respond to that prompt with a short video.

**Step 1:  Sign up for a free educator account**

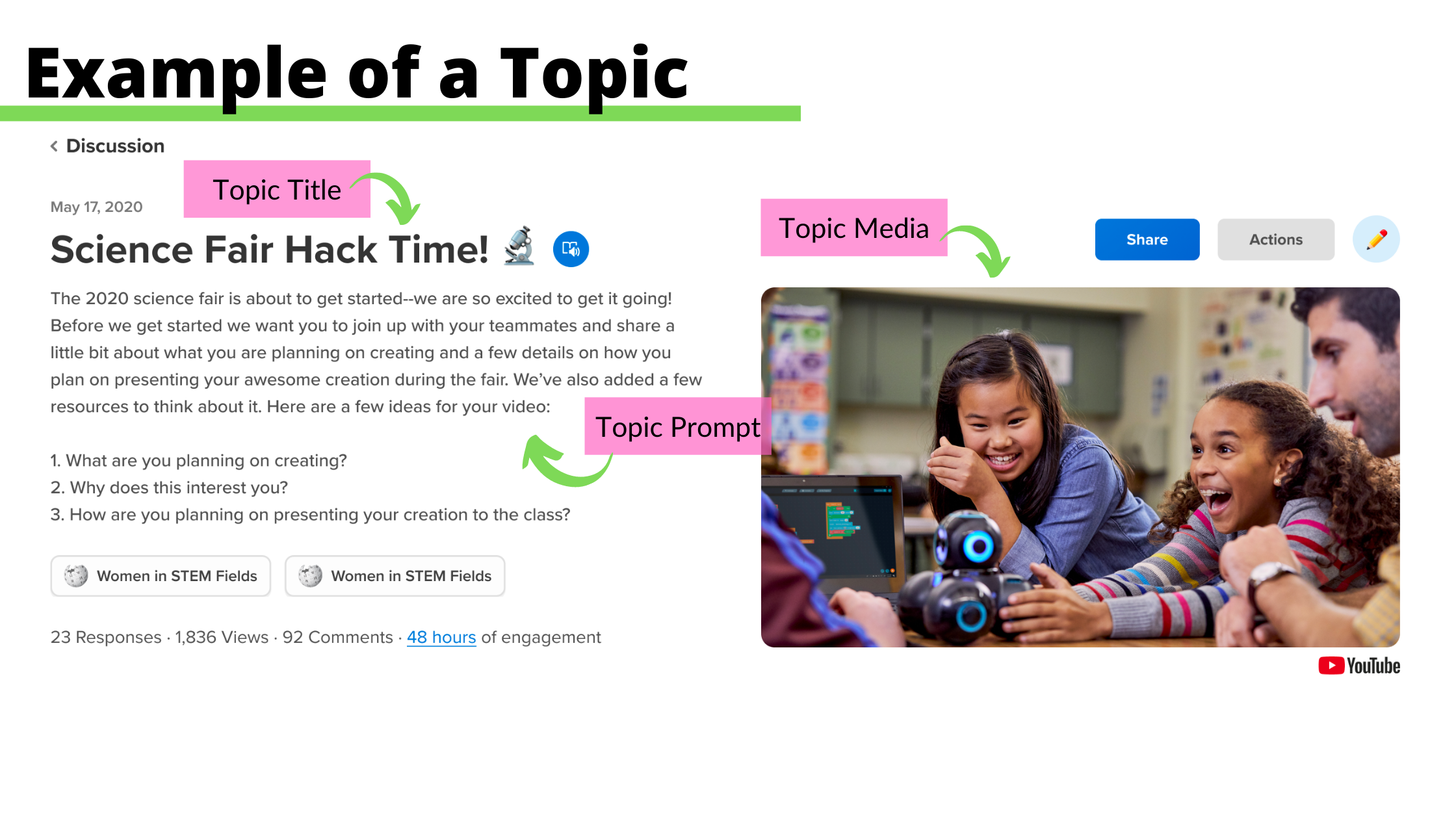
Go to [https://admin.flipgrid.com](https://admin.flipgrid.com/) and sign up with Google or Microsoft account.

**Tip – choose Google if your school uses Google Classroom, Docs, and Drive.  Choose Microsoft if your school uses Word, OneDrive, or Microsoft Teams.**

Use your school provided email to sign up and provide some information about yourself and school.

**Step 2:  Add a Topic and Choose Access**

To create Topic, add the Topic Title and prompt for your students.  Topic Media is a good way to add reference material links, an image, or GIF to your topic.



**Tip – Turn on video moderation if you want to review a video response before anyone else views it.  Once you approve a video, then everyone else can view the video.**

**Choose how students will join the Topic with Private or Public access.**

* Private access is for class discussions.  Choose Student Email if your students have school provided emails.  Choose Student Username if your younger students don’t have emails.
* If you want to include families in your class discussion, then add a Guest Password.
* Public access is primarily for adult educators and professionals to have broader community discussions.

**Step 3:  Share the Topic**

Share the Join Code or link with your students, families or community.  If you created usernames for younger students or a guest password for families, make sure to share those too.

* Students receive the join code or link and must log in with their email or username.
* Families receive the join code or link and must log in with the guest password.
* Adult educators and professionals in a Public Topic receive the join code or link and can view videos, but must log in with their email to record a video.